

NOTES OF THE NEIGHBOURHOOD WORKSHOP - HELD ON MONDAY 25TH JANUARY 2016 (10.00 – 13.00) AT 65 NEWPORT ROAD.

Present:

Cllr Jim Pittman (Wavendon Parish Council)
Cllr Norman Wilkes (Wavendon Parish Council)
Cllr Alan Pugh (Wavendon Parish Council)
Cllr David Hopkins (Wavendon Parish Council)
Ron Jamieson (Neighbourhood Plan Team Member)
Jennifer Lampert (Town Planning Consultant)
Alan Kemp (Parish Clerk – Wavendon Parish Council)

1. Apologies:

Chris Whear (Neighbourhood Plan Team Member)

2. Declaration of Interests:

None.

3. Brief review of evidence gathering for the following topics and to record any further actions.

The Chairman (Cllr Pittman) thanked everyone for their efforts in creating an evidence base record for each of the following six topics. He also thanked Cllr Wilkes for the extra help and support he had given to each topic owner.

- **Housing** – Owner J Pitman / N Wilkes
- **Business Employment & Retail** – Owner J Pitman / A Pugh
- **Connectivity, Transport & Highways** – Owner R Jamieson
- **Sports Recreation and Community facilities** – Owner A Pugh
- **Health & Education** – Owner N Wilkes
- **Conservation and Design** – Owner C Whear

It was agreed that each owner would take responsibility to add any outstanding detail to these documents and when finalised send a completed copy to the Clerk, in order that a reference number can be added to them and copies filed and placed on the website.

It was suggested that the Parish Council response to the current MKC Site Allocations consultation should be included in the evidence base.

4. To discuss and agree Policies for inclusion in the Neighbourhood Plan.

- Do we need a separate Policy for each new potential development?
- Suggested policies for Housing, Business Employment & Retail, Sports Recreation and Community facilities. Health & Education and Conservation and Design were tabled at the meeting. It was agreed that each owner would undertake further work and recommend policies at the next meeting of the steering group for consideration.
- Policy on Housing Densities for consideration in our NP. It was suggested that we should seek advice from MKC (Bob Wilson). Action JP.

5. Update on current actions.

- SLA update. Draft available for comment.
- SLA – list of approval conditions to be sort from MKC. Action AK.
- Current 106 projects. List available and reviewed at monthly Parish Council meetings.
- Site Allocation selection methodology to be agreed for NP. Action JP/NW/AP.

- New sites - we will need to comment on the three sites that have come forward. **This will be a parish Council action and fed into the Neighbourhood Plan process.**
- Frosts, has a design brief been prepared for this site? **Need to check with MKC.** Housing needs survey available, to be sent out when return envelopes have been printed. **Action AK / DH.**
- Business Consultation – Letter drafted and list of businesses being collated. **Action AK**
- Project Plan to be updated. **Action AK**
- Contents page. Draft prepared by JL was discussed and it was agreed that it must match our objectives. **AK to update.**
- Sustainability Environmental Appraisal? MKC have advised that is unlikely that we will have to complete a SEA but there will be a requirement to prepare a screening opinion on our NP. **Discuss at future meeting.**
- Need to document Community Assets? **Discuss at future meeting.**
- Landscape character document. **See response from MKC 13/01/16.** It was noted that MKC are currently updating this document. **AK to obtain a completion date from MKC.**
- Policy draft prepared by JL was discussed and **it was agreed that we should seek the advice of Diane Webber from MKC.**
- What impact will the Wavendon Properties site have on our NP? **Invite representatives from MKC to a future NP meeting.**

6. To agree next steps.

- Who will draft the plan? **Discuss at future meeting.**

7. Arrange dates for further workshops / meetings.

- Site Allocation Policy - Tuesday 2nd February 2016. **Action JP / NW / AP.**
- Next workshop / meeting to include establishment of policies, green buffer and impact of Frosts planning appeal on our NP - **Date TBA.**

8. Any Other Business.

None.