

**MINUTES OF THE NEIGHBOURHOOD MEETING - HELD AT 1.30 PM ON WEDNESDAY
THE 28th OCTOBER 2015 AT WAVENDON COMMUNITY CENTRE.**

Present:

Cllr Jim Pittman (Wavendon Parish Council)
Cllr Norman Wilkes (Wavendon Parish Council)
Cllr Alan Pugh (Wavendon Parish Council)
Ron Jamieson (Neighbourhood Team Member)
Jennifer Lampert (Town Planning Consultant)
Alan Kemp (Parish Clerk – Wavendon Parish Council)

1. Apologies:

Chris Whear (Neighbourhood Team Member)

2. Declaration of Interests:

None.

3. Matters arising from meeting held on the 17th August 2015.

3.1 – Clerk stated that he had received further correspondence from a Wavendon local resident that had requested that a site for one dwelling to be considered as part of our neighbourhood plan and asked for advice on how to respond.

Following discussion it was agreed that the Clerk should respond based on the following text.

- The request will reviewed as part of our evidence gathering for our emerging Neighbourhood Plan and will be feed into the housing section of our plan for consideration.

4. Review of Project Plan and agree future actions:

4.1 – Project Plan: To be updated to reflect the following timescales.

Re-Launch of plan with community	Completed – September 2014
Older Persons Consultation	Completed - October 2014
Business Consultation	Not Completed
Questionnaire survey	Completed -April – June 2015
Consultation feedback exhibition	Completed – September 2015
Consultation on draft options for Plan	February 2016
Start of statutory consultation on pre-submission NP document (min 6 weeks)	April 2016
MKC Plan publicity (min 6 weeks)	June 2016
Referendum	September 2016

4.2 – Future Actions:

A brief review was undertaken on the work completed to date by Jennifer Lampert on the Evidence topics. It was agreed to allocate members of the Neighbourhood Team to review and develop these topics further. **Full details are below:**

Topic	Team Member
Housing	J Pittman / N Wilkes
Business Employment & Retail	A Pugh
Connectivity, Transport & Highways	R Jamieson
Sports Recreation and Community facilities	A Pugh
Health & Education	N Wilkes
Conservation and Design	C Whear / J Pittman

These could be subject to change as the Neighbourhood Plan develops.

In order to progress these topics further an offer was made by Cllr Wilkes to summarise the main issues relating to **Health and Education** that had emerged from the consultation open days and the results of the questionnaire survey and reinforced by the additional details provided by his gathering of background details (as evidence gathering) on this topic. It was agreed that other topics owners would follow this example

Post meeting note:

This has now been completed by Cllr Wilkes and distributed for other topic owners follow.

4.3 - Progress review on the following:

- **Policy Review** - To be completed by JL.
- **Policy SLA Progress** - A member of the team to be allocated at a future meeting to make sure that our Neighbourhood Plan covers key issues as these planning applications progress.
- **MKC Site Allocation update** - A member of the team to be allocated at a future meeting to make sure that our Neighbourhood Plan covers key issues from this ongoing work by MKC.
- **Plan:MK progress** – A member of the team to be allocated at a future meeting to make sure that our Neighbourhood Plan covers key issues from this ongoing work by MKC.

4.4 – How do we produce the plan?

Vision Statement

v

Neighbourhood Plan Objectives

v

Key Themes Feedback

It was agreed to hold two workshops on Tuesday the 5th January 2016 (13.00–16.00) and Wednesday the 6th January 2016 (10.00-13.00) to progress this further. venue TBA.

Cllr Pugh stated that we must pursue the establishment of a green buffer zone in the plan.

5. Website:

Clerk confirmed that he would re-structure the website following advice from Sue Jobbins (Shaping Communities) over the next two months. Action AK.

6. Grant Applications:

It was noted that payment had been received for the new grant of £3,200 towards the cost of developing our Neighbourhood Plan with the potential to make another grant application up to the value of £4,800.

7. Any Other Business:

The clerk was asked to speak to MKC to obtain the following information.

- The extent of and details of the SLA.
- The locations of other development sites being proposed by Milton Keynes Council in the Wavendon NP area either through the Sites Allocation Plan or Plan:MK.
- Any other sites being brought forward via the LPA's call for sites or being referred to the NP group under the housing topic.
- A plan of any statutory constraints for the village such as location of tree preservation orders, listed buildings, conservation area, areas of landscape designation.

8. Agree date for a future meeting:

The next meeting will be held on Monday the 21st December 2015 in the Wavendon Community Centre from 6.00 pm to 7.15 pm.

The meeting closed at 15.45