

**MINUTES OF THE NEIGHBOURHOOD PLANNING MEETING - HELD AT 2.00 PM ON THURSDAY THE 31<sup>ST</sup> JULY 2014 AT 3b PHOEBE LANE, WAVENDON.**

**Present:**

Cllr N Wilkes (Wavendon Parish Council)  
Cllr J Pittman (Wavendon Parish Council)  
Cllr J Smith (Wavendon Parish Council)  
Ron Jamieson (Local Resident)  
Cllr M Geddes (WSTC)  
Alan Kemp (Parish Clerk – Wavendon Parish Council)

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**1. Woburn Sands Neighbourhood Plan:**

Michael Geddes explained the process that WSTC followed in the development of their Neighbourhood Plan and gave the following advice.

- Document everything and keep a record of all activities.
- Always respond to written comments and keep a record.
- Keep lists of all people attending events?
- NP must be positive regarding development and document any agreed policies. (i.e. Maybe infill developments etc.)
- Consultation with other local Town and Parish Council's is advised.

He also provided advice throughout this meeting.

**2. Review Minutes of Meeting:**

The minutes of the meeting of 17<sup>th</sup> July 2014 were approved as a true record.

**3. Matters arising from the previous meeting:**

A map of the designated Neighbourhood Plan area showing all the current development sites would be useful. AK confirmed that he was in the process of establishing with MKC it a drawing is available.

It was suggested that we should invite Diane Webber (Neighbourhood Plan Officer) from MKC to attend future meetings (when required). AK confirmed that he had spoken with Diane Webber and that she was happy to participate in any future meetings.

**4. Review Consultation and Engagement Strategy Report:**

The document was briefly reviewed and accepted as good document to follow, more in depth review at the next meeting.

**5. Review Neighbourhood Development Plan Consultation Timeline:**

The document was briefly reviewed and accepted as good document to follow, more in depth review at the next meeting.

**6. Agree actions for Residents open day event – 20<sup>th</sup> September 2014:**

It was noted that the Community Centre has been booked from 12.30 pm on the 20<sup>th</sup> September 2014.

The Community Centre is not available to hold an event on Friday the 19<sup>th</sup> September 2014.

**Some suggested issues to be covered at the event.**

- Describe what a NP is and the benefits for Wavendon.
- What is the process?
- Ask local residents to highlight their concerns.
- Benefits to the local community regarding 106 funding.
- Protection of the existing village framework.

**It was agreed to invite the following Developers to the event.**

- Gallagher's
- Connelly Homes
- David Lock Associates (on behalf of Merton College)
- DLP Planning Consultants (Sibley Haulage Site)
- Fairfield Partnership (Land North of Wavendon)
- Representatives regarding the Ripper Land.

**Others to be invited:**

- Local Businesses and Organisations
- Local Residents

**7. Other issues raised:**

**7.1** - Clerk confirmed that he was in the process of arranging a meeting with Bob Wilson from MKC.

**Post meeting note:** Meeting arranged on Tuesday 12<sup>th</sup> August 2014 at 11.00 am in Milton Keynes (Civic Offices).

**Topics to be covered**

- Strategic Housing Land Availability Assessment
- Site Allocations Policy
- MKC support to local Council's in the development of Neighbourhood Plans.
- A map of the designated Neighbourhood Plan area showing all the current development sites.

**7.2** – An issue was raised if it is protocol for a serving Parish Councillor to chair a Neighbourhood Plan sub-committee and the Clerk was asked to investigate.

**Post meeting note:** Confirmation received from Bob Wilson (MKC) that in most cases a member of a Town or Parish Council do undertake this role and that it does not contravene any rules.

**8. Next Meeting:**

Date for next meeting to be confirmed.

**The meeting closed at 3.55 pm**