



MINUTES OF WAVENDON PARISH COUNCIL MEETING - HELD AT 7.30 PM ON MONDAY 18th JANUARY 2021 VIA ZOOM.

Present: Cllr's D Hopkins, (Chairman), A Braddish, D Ostler, R Jamieson, Y Thakker and 3 residents. Clerk was in attendance.

1. To receive apologies for absence:

Cllr R Hill, Ward Councillor's V Hopkins, and A Jenkins.

2. Public Open Session:

The following issues were raised by residents.

2.1 – Tree Planting – Following the successful planting of small trees at St Marys Green a local resident asked the Clerk to ask the Parish Council if further funds could be made available to plant trees in other parts of Wavendon.

It was agreed that this was a good suggestion and accepted in principle, subject to availability of funds, where the trees are planted, and the necessary landowner permissions obtained.

2.2 – Grant Application – A group of residents have created a simple community channel for the sharing (electronically) of information about developments in the area, to facilitate resident discussion, with the objective of being able to gather and consolidate views on items such as upcoming planning. This is called Wavendon Voice. It is run by a core group of residents.

The grant money would be used for printing of simple leaflets to be distributed to residents and other miscellaneous expenditure.

This was agreed in principle and the Clerk was tasked with ensuring that the correct procedures are followed. Amount to be agreed at a future Parish Council meeting.

2.3 – SEMK Consultation – A resident asked when this consultation will commence and finish.

Response: The Parish Council advised that a report will be submitted for a delegated decision on the 26th January 2021 and that the consultation will run for 8 weeks. Cllr Hopkins advised that he has received an assurance from the Leader of MKC Council that he will extend the consultation period to 12 weeks.

3. Declaration of interest:

None

4. Chairman Announcements.

A copy of the chairman's report to Wavendon Parish Council for January 2021 will be available to view on the Parish Council website and a copy is appended to these minutes.

The report covered the following:

- MK Council have suspended consultation work in connection with Highways Initiatives etc until further notice.
- National lockdown:
Stay at Home - <https://www.gov.uk/guidance/national-lockdown-stay-at-home>
- Message from the Woburn Sands Climate Group. **See agenda item 16.**
- MKC LOCAL CYCLING & WALKING PLAN – **See agenda item 7.1.**
- Suspension of food and garden waste collections from Thursday 14th January 2021.
- Two MKC refuse collection workers have sadly passed away after both testing positive for COVID-19.

5. Approval of Minutes:

The minutes of the meeting of 21st December 2020 were approved and signed as a true record.

6. Matters Arising:

	ACTION
<p>6.1 - (item 2.2 of minutes 19/10/20) - An issue was raised regarding broadband in the village asking when there will be some investment in improving the service to existing areas of Wavendon.</p> <p><i>It was noted that Cllr Hopkins has recently referred this problem to our MP Iain Stewart asking for advice on how to resolve this issue and received a response that our MP had raised the points with the Culture Secretary. Ongoing.</i></p>	
<p>6.2 - (item 2.1 of minutes 16/11/20) - This is a question submitted on behalf of 'Village Voice' – an informal group of residents seeking improved provision of green space and buffer zones in the new developments around Wavendon.</p> <p>Question: Wavendon seems to have fared badly in the provisional plans for the South East Urban Extension. The green buffer between the southern edge of the village and the new development is small in relation to that afforded Bow Brickhill and there is an area of high-density development close to the southern village perimeter as well as a proposed grid road. The key MK policy plan trumpeted bold assertions about green provision such as buffer areas and structural landscaping to prevent coalescence with existing communities. But with respect to Wavendon there is very little evidence of this. <u>Does the Parish Council intend to make any further challenges to the SE extension plan and how best can residents support them?</u></p> <p><i>This will be actioned as part of the Parish Council response to the forthcoming SEMK Consultation.</i></p>	
<p>6.3 - (item 2.2 of minutes 16/11/20) - Question - Does the PC think if the current planning application for Frosts landscape gets the go ahead it will push the proposed highway closer to Wavendon?</p> <p><i>This will be actioned as part of the Parish Council response to the forthcoming SEMK Consultation.</i></p>	
<p>6.4 - (item 2.3 of minutes 16/11/20) - Question - Stockwell lane WAS the countryside gateway to the village giving it its rural identity and has always been much loved by residents, it is clearly being urbanised without any reference / input / discussion with residents, how can we protect Phoebe lane against similar urbanisation? What should we be doing as a village to have a say in the development that is pushing and suffocating the village from all sides? This is an ancient village; how can we best protect our village identity?</p> <p><i>This will be actioned as part of the Parish Council response to the forthcoming SEMK Consultation.</i></p>	
<p>6.5 - (item 7.1 of minutes 21/12/20) - Email received 09/12/20 from MKC regarding Public Spaces Protection Order No.2 – Dog Fouling and requesting help from Parish Councils in displaying posters.</p> <p><i>ONGOING - Clerk confirmed that he would obtain some posters and display them in Wavendon, where appropriate.</i></p>	Clerk

7 Correspondence:

	ACTION
<p>7.1 – Email received 23/12/20 from MKC (Transport Policy Team) regarding the Cycling and Walking Infrastructure Plan requesting projects to be submitted by the 30/01/21.</p> <p><i>Cllr Thakker agreed to draft a response for Wavendon Parish Council and circulation to Parish Councillors for comment as soon as possible.</i></p> <p><i>Cllr Braddish raised some major issues over the state of the Redway on Newport Road and agreed to write up his concerns and distribution them to all concern for inclusion in the Parish Council response to this consultation.</i></p>	<p>Cllr Thakker</p> <p>Cllr Braddish</p>

8 Planning:

	ACTION
<p>8.1 - (item 8.5 of minutes 21/12/20) - 20/02682/FUL – AMENDED PROPOSAL – Erection of 12no. dwellings with associated parking and creation of access road at Frosts Landscape Construction, Newport Road, Wavendon.</p> <p><i>Clerk confirmed that he had sent a response to MKC on the 23rd December 2020 following discussion at the Parish Council meeting on the 21st December 2020.</i></p>	
<p>8.2 - 20/01969/FUL - NOTIFICATION OF AN APPEAL AGAINST REFUSAL OF PLANNING PERMISSION by RJK Homes Ltd for Demolition of existing dwelling and erection of two dwellings with associated works resubmission of 20/00884/FUL at 73 Newport Road, Wavendon. <i>No issues were raised.</i></p>	
<p>8.3 - 20/02743/REM – AMENDED PROPOSAL - Reserved matters approval pursuant to outline approval ref 14/00350/OUTEIS for landscaping pursuant to the whole of the site at Wavendon Golf Centre, Lower End Road, Wavendon. <i>No issues were raised.</i></p>	
<p>8.4 - 20/03080/FUL – AMENDED PROPOSAL - Full planning application for 46 no. dwellings comprising a partial re-plan of details approved under reserved matters to include an uplift of 7 no. dwellings and a revised mix across the relevant development parcels and associated development works at Site South East of Elmswell Gate, Towergate, Milton Keynes. <i>No issues were raised.</i></p>	
<p>8.5 - 20/03245/DISCON - Details submitted pursuant to discharge conditions 16 (Landscape Details), 20 (Eastern Buffer Landscape), 21 (Local Play Area), 27 (Soft Landscape Management and Maintenance Plan) attached to planning permission 18/01304/REM at Land North and West of Wavendon Business Park, Ortensia Drive, Wavendon Gate, Milton Keynes. <i>No issues were raised.</i></p>	
<p>8.6 - 20/03282/DISCON – Details submitted pursuant of condition 8 (Ground conditions) attached to planning permission 14/00350/OUTEIS at Former Golf Centre, Lower End Road, Wavendon. <i>No issues were raised.</i></p>	
<p>8.7 - 20/03297/DISCON - Details submitted pursuant of condition 4 (Estate Road, Redways, footpaths) attached to planning permission 14/00350/OUTEIS at Former Golf Centre, Lower End Road, Wavendon. <i>No issues were raised.</i></p>	
<p>8.8 - 20/03319/FUL - Change of use for part of the existing car park and convert it into a hand car wash/ valeting centre at Frosts Garden Centre, Newport Road, Woburn Sands, Milton Keynes. <i>No issues were raised.</i></p>	
<p>8.9 - 20/03332/DISCON - Details submitted pursuant to discharge conditions 3 (Materials), 20 (Coach Tracking) _ 14 (Ground Conditions) attached to planning application 20/02015/FUL at Land at Glebe Farm, Newport Road, Wavendon. <i>No issues were raised.</i></p>	
<p>8.10 - 20/03333/FULMMA - Variation of conditions 1 (approved plans) and 11 (site levels plan) attached to planning application 20/02015/FUL (Regulation 3 Development) at Land at Glebe Farm South of A421 and North of Lower End Road, Wavendon. <i>No issues were raised.</i></p>	
<p>8.11 - 20/03338/DISCON - Details submitted pursuant to discharge condition 6 (Sustainable Drainage Strategy and detailed design) attached to planning application 20/01406/FUL at Long Acre, 38 Cranfield Road, Wavendon. <i>No issues were raised.</i></p>	
<p>8.12 - 20/03366/NMA – Non-material amendment to application 18/03056/REM for the detachment of Plots 49 and 50 and update house types to Plots 90, 91 & 92 at Site South East of Elmswell Gate, Towergate, Milton Keynes. <i>No issues were raised.</i></p>	

<p>8.13 - 21/00045/FUL & 21/00046/LBC - Retrospective approval for the provision of link between dwelling and garage at Site to North West of Wavendon House Drive, Wavendon. <u>No issues were raised.</u></p>	
<p>8.14 - 20/01813/TPO - Fell and replace a hollow Ash tree at Stokesay Cottage, 75 Newport Road, Wavendon.</p> <p><u>Notification received 13/01/21 from MKC that tree preservation order consent had been approved.</u></p>	
<p>8.15 - 20/02748/FULMMA - Variation of condition 1 for minor material changes to garage elevations to provide roof windows to The Cottage and Plot 2 garages attached to planning application 20/01283/FULMMA at Cross End Cottage, 2 Cross End, Wavendon.</p> <p><u>Notification received 21/12/20 from MKC that full planning permission had been granted.</u></p>	
<p>8.16 - 20/02908/DISCON - Details submitted pursuant of conditions 9 (Arboricultural Method Statement), 10 (Biodiversity Enhancement Scheme and Management Plan), and 11 (Levels) attached to planning application 18/02881/REM at Land South of Wavendon Manor, Cross End, Wavendon.</p> <p><u>Notification received 06/01/21 from MKC that planning condition had been approved.</u></p>	
<p>8.17 - 20/03194/NMA – Non-material amendment to planning application 18/02881/REM (Revision to Plot 9 house type) at Land South of Wavendon Manor, Cross End, Wavendon.</p> <p><u>Notification received 29/12/20 from MKC that non-material amendment had been approved.</u></p>	
<p>8.18 - 20/02387/DISCON Details submitted pursuant to discharge condition 16 (Tree Protection Plan East) 22 (Tree Protection Plan East Roadworks & Drainage) 27 Highway Construction & Surface Material Layout) & 31 (Open Space Specification) attached to planning application 13/02381/OUTEIS at Land at Eagle Farm Cranfield Road Wavendon.</p> <p><u>Notification received 29/12/20 from MKC that planning condition had been refused.</u></p>	
<p>8.19 - 20/03178/NMA - Non-material amendment to planning application 17/00823/FUL (Addition of link between garage and house on Plot 3) at Site to North West of Wavendon House Drive, Wavendon.</p> <p><u>Notification received 31/12/20 from MKC that non-material amendment had been refused.</u></p>	
<p>8.20 - 20/03085/NMA – Non-material amendment to application 18/02183/REM for alterations to brick details and tiles at Land West of Eagle Farm South, Lower End Road, Wavendon.</p> <p><u>Notification received 31/12/20 from MKC that planning condition had been refused.</u></p>	
<p>8.21 - 20/03086/NMA Non-material amendment 17/02483/REM for alterations to brick details and tiles at Land West of Eagle Farm South, Lower End Road, Wavendon.</p> <p><u>Notification received 31/12/20 from MKC that planning condition had been refused.</u></p>	

9 To discuss 106 Tariff Projects / Funding:

MKC have agreed to fund the following projects and we are currently waiting for payment of the monies before starting work on any of these projects. To help MKC with cash flow, the Clerk has split the projects into three phases and the monies should be received in this current financial year with the funds for the first phase being received in January 2021.

Clerk confirmed that he had changed the phasing of the projects to include in phase 1 the fence on the recreation ground so that we can try and get this completed before the end of March 2021.

Suggested that we meet with Towns land Trust and the allotments association in January 2021 (or as soon as lockdown rules allow) to agree the project with them.

Phase 1

- St Marys Green – Tree planting. **Clerk has ordered 6 more trees and accessories to complete planting.**
- Replacement tree for Recreation Ground.
- New fence for allotments and tree / hedge work at the Recreation Ground.
- 6 x Dog Bins for new developments.
- Replacement Bus Shelter on Newport Road – Some issues have been raised by MKC (Highways) on whether Parish Councils can have responsibility for bus shelters on the Highway and the Clerk is dealing with query. MKC Highways have been asked for a quotation to demolish the bus shelter and prepare the base for a new bus shelter.

Phase 2

- Picnic tables for the Recreation Ground and replacement tree.
- Replacement benches at the front of the Community Centre & St Marys Green.
- Replacement of Street Name Signs (i.e., Stockwell Lane etc.).
- 4 x Parish Notice Boards for new development area.
- CCTV and Intruder Alarms – Community Centre.

Phase 3

- 6 x Dog Bins for new developments.
- Two defibrillators.
- Extension of path from the side of the Community Centre to the MUGA.
- New fence for allotments and tree work at the Recreation Ground.
- Outside Lighting – Community Centre.
- New Village Welcome Sign.
- Funding for 4 editions of Wafas & Wallas.

Street Light survey has been completed on Walton Road and St Marys Green, waiting details of the survey from MKC so that this can be discussed and agreed by the Parish Council. CLERK TO ARRANGE A MEETING WITH MKC AND PARISH COUNCILLORS WHEN LOCKDOWN RESTRICTIONS HAVE BEEN RELAXED.

10 To receive a progress report on the expansion of the existing and new Community Facilities.

Dates to be arranged for quarterly meetings of the Community Centre Committee starting in January / February 2021

New Community Hub progress update:

- Cllr's Hopkins and Hill attended the latest project meeting with MKC. Most significant are the latest updated plans for the building itself which are now delivering the majority of Wavendon Parish Councils requirements (drawing emailed to Parish Councillors 17/01/2021). Earthworks are expected to start on schedule in March 2021.
- Many thanks to all those who responded to the Community Hub Consultation (findings emailed to Parish Councillors 17/01/2021). Responses will be forwarded to MKC.

Updating of the former school site:

- Additional information received from our Solicitor regarding the drafting of the Sub-lease for the nursery. Clerk is dealing with Little Oaks Nursery.
- List of outstanding issues and requests for quotations has been sent to our contractor. Unfortunately, there will be a delay in completion as our contractor is recovering from illness.

- Replacement blinds in the former school part of the centre completed.
- Fire Safety Review – This was scheduled for the 9th November 2020 but had to be postponed because of Lockdown. To be rearranged when appropriate.
- Clerk advised that he was getting a quotation for consideration to have the conservatory roof insulated.

Reports on existing Community Centre:

- Requested quotation to resolve a problem with a roof leak in the chair storage room.
- Clerk advised that a problem with hot water to the showers is being investigated.
- Toilet cistern in the gent's toilets has been replaced.

11 To receive Financial Statements:

11.1 - Bank Statement: Balance as of 18th January 2021:

Community Account as of 30 th November 2020:	£38,389.55
Less Cheques to be cashed – 101185, 101200, 101210, 101228, 101230, 101231, 101232, 101237	(£2,683.24)
Less New Cheques – 101040 to 101249, plus S/O's & D/D's	(£6,888.14)
Total	£28,818.17
Less Ring Fenced 106 funding balance for updating the Community Centre and former school building	(£18,932.65)
Parish Funds Balance	£9,885.52

Business Saver Account (Parish Funds)	£10,995.01
Business Saver Account (Ring Fenced Funds from Wavendon Cricket Club)	£2,830.01
Total	£13,825.02

Business Saver Account (Mrs Robinson's Account)	£861.98
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11.2 - Payments:

<u>Cheque No.</u>	<u>Payee</u>	<u>Amount</u>
S/O	Alan Kemp – (January 2021 Salary)	£640.00
101240	H M Revenue & Customs – (Tax for Clerk)	£160.00
S/O	Robert Hill – (Salary)	£201.50
101241	Alan Kemp – Trees / Accessories for St Marys Green	£470.87
101242	Jim Pittman (Compost for tree planting)	£63.00
101243	Three Parishes (Coach Outings – Donation)	£350.00
101244	George Wells Educational Foundation (Donation)	£100.00
101245	Marcus Young (New Dog Bins + Emptying)	£2,089.20
101246	Fabric World MK Ltd (Community Centre)	£2,156.40
101247	BALC (Allotment Management Training)	£108.39
101248	Beazleys Ltd (Community Centre)	£180.00
101249	C&L Roofing Services (Community Centre)	£120.00
S/O	EON (Electric) – (Community Centre)	£129.78
S/O	EON (Gas) – (Community Centre)	£59.01
D/D	BT – (Community Centre)	£59.99

11.3 - Receipts:

Business Premium Account – Mrs Robinsons Account – Interest	£0.02
Business Premium Account – Parish Council – Interest	£0.34

This expenditure was proposed, seconded, and carried unanimously.

11.4 – Planning Consultation:

Clerk advised that he was still trying to obtain quotations for consideration to support the Parish Council with our response to the forthcoming SEMK Consultation.

12 To set the Budget & Precept for 2021/2022:

A copy of the budget for the next financial year prepared by the Clerk was circulated via email prior to the meeting showing the forecast against budget for 2020/2021. He also distributed the second draft of the budget for the next financial year and a further two years. The Budget was accepted by all present and grateful thanks were given to the Clerk for his efforts in the preparation of this year's budget. A copy of the budget will be appended to these minutes.

All present agreed to a Precept increase of 4.03% and the following motion was taken.

The Motion: That Wavendon Parish Council sets the Precept for 2021/22 in the sum of £38,800 was proposed, seconded, and carried unanimously. Clerk will notify MKC accordingly.

13 To discuss any Highway Issues:

It was noted that it was not possible to arrange another (web based) meeting with Highways to progress outstanding issues again this month because of other work pressures in MKC Highways.

14 Clerks Report / Local Issues:

14.1 – NO CHANGE - Recreation Ground – Amended Fields in Trust paperwork completed, now waiting return of a signed copy of the agreement. Promised return in January 2021 as staff have been furloughed. Clerk confirmed that he had managed to get the Statutory Declaration signed by an independent solicitor and this will be returned to our solicitor together with the Fields in Trust agreement in January 2021. This will enable the Recreation Ground to be registered with the Land Registry.

14.2 - NO CHANGE - St Marys Green Registration – This is now waiting completion by the Land Registry.

14.3 - NO CHANGE - Tree Work on the Recreation Ground – Work was not able to be completed on the Ash Tree and Oak Tree on the 9th December 2020 because of the recreation ground being waterlogged. New date to be obtained. **Need to order a replacement Oak Tree as soon as possible.**

14.5 – NEW - Footpath Phoebe Lane to Recreation Ground – Wavendon Volunteers are going to lay some gravel or sub-base in various areas entering the footpath and along this path when lockdown restrictions have been relaxed. Funded by a Ward Councillor Grant.

15 To discuss the management of allotments located in the new development areas.

Clerk confirmed that he attended the first of three Zoom training sessions (over three weeks) run by BALC and the Allotment Society. This will help to establish what processes are involved in the management of the day to day running of the allotments.

16 Progress report on the establishment of two Task & Finish Groups:

T&F Committee for a Green Agenda for Wavendon in response to the climate emergency.

Following the decision taken at the December 2020 Parish Council meeting to join forces with Woburn Sands Town Council Climate Change Group the following response has been received.

'A hearty 'thumbs up' response all round from the Climate Change Group members here for your WPC colleagues to join us. you'll be pleased to hear, David (Hopkins). However, I think that it may be pragmatic for us to undertake one or two projects independently, for practical reasons: for example, it would complicate our community emissions assessment work by expanding the area of our 'community'. So I thought that we might perhaps each (WSTC and WPC) conduct our own area-bound community emissions exercise (though of course sharing technical information and tips), but certainly team up with each other for other projects that are less community specific – such as that concerning Redways, for example, for which coordinating with neighbours would be positively desirable; indeed, the two groups working together might carry more weight in our approaches to MKC and other bodies (e.g. for responding to the MKC cycling and pedestrian survey that you also alerted us to, for which, thanks). Does that make sense to you?'

It was noted that efforts will be made to seek volunteers to join this Climate Change Group.

T&F Committee for a working group working with TIFL on community issues.

Update below provided by Cllr Hill.

- I met for the second time with IFTL re. community access to the new Glebe Farm school site.
- We discussed a formal Community Access Agreement. Steph is going to look to develop the template they have and get our input. This would then guide community access, with individual hire/license agreements put in place direct with community groups. (I am going to send them an example of a license agreement WWFC has with a school).
- The inclusion of additional outside storage provision has been added, with a base for a container included. The actual funding of a container will likely need to come from elsewhere.
- I again mentioned upgrading the playground area for tennis. I will send the information we put together for converting the CC MUGA into a multi-sport floodlit area.
- They have managed to include an indoor gym in the plans. They do need to fill it with equipment and asked about us helping.
- All very positive again. I stressed that we must get a Community Use Agreement in place ASAP, as accessing funding for container/goals/tennis etc can be a slow process.

17 Unitary Reports:

A copy of the Ward Councillor's reports to Wavendon Parish Council for January 2021 are available to view on the Parish Council website and are appended to these minutes.

18 Councillor Reports:

18.1 – (item 18.1 of minutes 21/12/20) - Tree on St Marys Green: Cllr Hill asked if the old trees could have tree preservation orders applied to them. Clerk to contact MKC on this request. ONGOING

18.2 – (item 18.2 of minutes 21/12/20) - Luton Airport Public Consultation: Cllr Thakker asked if there were any updates on the Public consultation to help to determine new arrival routes for flights into London Luton Airport. No further actions are now required. Item closed.

18.3 – (item 18.4 of minutes 21/12/20) - Waste Collection: Cllr Braddish raised an issue regarding Serco accessing 4 new properties via an access lane known as Simons Drive off Newport Road (adjacent to 34 Newport Road). Apparently despite the access point being constructed to a width to allow the waste vehicle to access the houses (as required by the planning officer) Serco are insisting instead that the occupiers of the new homes bring their waste and recycling to the junction of the access land and Newport Road. It was noted that Cllr Hopkins has raised this issue with MKC and that we are waiting for a response from MKC.

18.4 - NEW – Update provided by Cllr Hill - Football Foundation funded improvement work on Wavendon Recreation Ground continues. Verti-draining carried out in January 2021 will continue to help improve the surface for all users of the Recreation Ground.

19 To agree items for forthcoming agendas:

- Risk Assessment Review – March 2021.

20 Future Meetings:

The next two meetings of the Parish Council will take place on Monday the 15th February 2021 and Monday the 15th March 2021. The next meeting will be via Zoom.

There being no further business the meeting closed at 8.34 pm.