



MINUTES OF WAVENDON PARISH COUNCIL MEETING - HELD AT 7.30 PM ON MONDAY 19th APRIL 2021 VIA ZOOM.

It was noted that Yogi Thakker will step down as a Parish Councillor at the close of this meeting. All present thanked Yogi for all the hard work and support that she has given to the village of Wavendon since joining the Parish Council.

Present: Cllr's R Hill (Chairman), A Braddish, D Ostler, R Jamieson, Y Thakker & D Hopkins (part time). Clerk was in attendance.

1. To receive apologies for absence:

Ward Councillor's V Hopkins, and A Jenkins.

2. A Minutes Silence in memory of HRH Prince Phillip, The Duke of Edinburgh was held.

3. Public Open Session:

Clerk confirmed that no issues had been raised.

4. Declaration of interest:

Under the localism act 2011 (section 26-37 and schedule 4) and in accordance with the Councils code of conduct Cllr D Hopkins referred to his entry in the member's register of interests about **agenda item 8 & 9** and planning application reference 21/00943/REM under **agenda item 12.19**. Cllr Hill declared an interest in **agenda item 8.1** of the agenda and did not take part in any discussions on this item.

5. Chairman Announcements.

The report covered the following:

- Wavendon Voice - I wanted to note the efforts of Wavendon Voice in stimulating detailed responses to MK Council regarding the SEMK consultation. Thank you to the team for the excellent templates and support.
- Note from Iain Stewart MP – Our local MP has written to the MKC CEO regarding the consultations underway at present.
- Broadband – note from the Infrastructure Programme Manager at MK Council.
- SEMK Consultation.
- East West Rail Consultation.
- Direct Response Transport.
- Wavendon Parish Council Priority Work programme 2021 / 2022 for discussion in the months ahead.

6. Approval of Minutes:

The minutes of the meeting of 15 March 2021 were approved and signed as a true record.

7. Matters Arising:

	ACTION
<p>7.1 - (item 2.2 of minutes 19/10/20) - An issue was raised regarding broadband in the village asking when there will be some investment in improving the service to existing areas of Wavendon.</p> <p>The following update has been obtained by Cllr D Hopkins from the Infrastructure Programme Manager at MK Council.</p> <ul style="list-style-type: none"> • 'The council continues to try to influence suppliers such as Openreach and City Fibre to extend their coverage to the harder to reach areas and some areas within the main urban areas of the borough that cannot obtain superfast or fibre broadband. However, if these companies do not see the extension of their networks as a commercially viable proposition there is nothing, we can do to force them. 	

<ul style="list-style-type: none"> • The council is bound by strict State Aid (and equivalent post Brexit replacement) rules that prevent us from providing funding directly to local communities or creating our own “top-up” scheme to help residents to better afford the high costs of laying new fibre to their homes and businesses. The options I’ve outlined in previous responses, Community Fibre Partnerships etc. with Openreach will all involve local communities footing an element of the cost of installations, which may often be several thousand pounds per property. • The Government has told the council that it is taking over responsibility for the rollout of fibre and other gigabit capable technologies for the “final 20%” non-commercially viable properties. Their programme is called “Project Gigabit” and the initial stage of that work will commence shortly with a procurement for parts of a very large area of the South East Midlands known as Area 12, including some parts of the borough, starting in June this year. Unfortunately, Area 12 only covers areas where the Government considers there is little chance of commercial investment which means that much of the borough is not included. • I have attached a map of the areas of Milton Keynes that are included in the Area 12 procurement for information, however, please note that even if your community is included in the procurement area this does not mean that the successful supplier will install fibre in your area. That will be determined by the detail in the supplier’s tender which will be evaluated by the Government, not Milton Keynes Council. • I am currently bringing together evidence from across the borough to present to the Government in June which will aim to highlight the issues local communities that are not included in Area 12 face with the intended scope of “Project Gigabit”. If any of you wish to contribute to this, please let me know and I’ll outline the information required from you about the problems you are facing. 	
<p>7.2 - (item 7.1 of minutes 21/12/20) - Email received 09/12/20 from MKC regarding Public Spaces Protection Order No.2 – Dog Fouling and requesting help from Parish Councils in displaying posters.</p> <p><i>Clerk confirmed that he had received the dog fouling posters from MKC for display in Wavendon as soon as possible.</i></p>	Clerk
<p>7.3 - (item 2.1 of minutes 18/01/21) - Tree Planting – Following the successful planting of small trees at St Marys Green a local resident asked the Clerk to ask the Parish Council if further funds could be made available to plant trees in other parts of Wavendon.</p> <p>It was agreed that this was a good suggestion and accepted in principle, subject to availability of funds, where the trees are planted, and the necessary landowner permissions obtained.</p> <p><i>To be investigated by the Clerk now that lockdown conditions are being relaxed.</i></p>	Clerk
<p>7.4 - (item 2.2 of minutes 18/01/21) - Grant Application – A group of residents have created a simple community channel for the sharing (electronically) of information about developments in the area, to facilitate resident discussion, with the objective of being able to gather and consolidate views on items such as upcoming planning. This is called Wavendon Voice. It is run by a core group of residents.</p> <p>The grant money would be used for printing of simple leaflets to be distributed to residents and other miscellaneous expenditure.</p> <p><i>Payment made of £60 to Wavendon Voice for the cost for SEMK Consultation leaflets which leaves £140 left from a Ward Councillor grant.</i></p> <p><i>Consideration for a further grant from Wavendon Parish Council will be considered at a future Parish Council meeting as the group is more formally constituted.</i></p>	

<p>7.5 - (item 18.1 of minutes 21/12/20) - Trees on St Marys Green: Cllr Hill asked if the old trees could have tree preservation orders applied to them.</p> <p><u>Clerk confirmed that he had investigated the MKC processes to follow and would start actioning this now that lockdown conditions are being relaxed.</u></p>	Clerk
<p>7.6 - (item 2.1 of minutes 15/02/21) – Recycling - I wonder if we could support the charity recycling initiative by having a terracycle collection point/bins at the community centre? I know like us there are a few households who support it, collecting certain packets that otherwise cannot be recycled and now individually people take theirs to the point near MK centre where a volunteer in MK runs Charity Recycling MK from his home. He has raised over £40,000 for Willen hospice and an animal charity. I know there are other collection points in MK that then go to him, it would mean contacting him to discuss as folk have to sort and carefully present what they send and would also need volunteers this end to get the donations over to his facility, but it would encourage better recycling in the village.</p> <p><u>No change - This will be included as an agenda item on the first agenda for the recently reformed Community Centre Committee. Date for first meeting to be agreed.</u></p>	Clerk
<p>7.7 - (item 2.2 of minutes 15/02/21) - Village Issue - Now we have lost the rural feel we all loved about Stockwell Lane and are reeling from the imposed decimation of trees and verges which has created more traffic noise and sight from Newport road and will also have affected wildlife, please could we have more trees planted along there (I think Trevor has already mentioned more cherry trees in the village) and equally as important all the verges planted up with wild flowers?</p> <p><u>The following response has been received from MKC (Head of Environment and Waste).</u></p> <ul style="list-style-type: none"> • I can confirm that we do not have any landscape asset in Stockwell Lane, only highway verge. The decimation being referred to must be from the development that is taking place. We would suggest this is a matter for planning as landscaping have not had any requests from planning re this development and any subsequent re planting plans. • See attached screen shot of GIS for Stockwell Lane. It only shows the highway and verge as MKC but there is no landscape asset so the most maintenance undertaken would be as part of the rural verges. • <u>I have requested that your enquiry be migrated to the planning team for consideration of the development happening there.</u> • Thank you for your time in this matter and apologies that I could not be of more assistance in this matter. 	
<p>7.8 - (item 18.4 of minutes 15/02/21) - New Development Area - Cllr R Hill asked who is responsible for the maintenance of all the green spaces located in the new development areas.</p> <p><u>No change - The Parks Trust have been asked to share a definitive map showing the land they manage, and we are waiting for a reply.</u></p>	
<p>7.9 - (item 2 of minutes 15/03/21) - With the mass development of Wavendon parish, the very notion of what 'Wavendon is' is fast disappearing, this will only continue given the plans for the SEMK SUE. If you search Rightmove for housing in MK or indeed this region, Wavendon is one of the biggest locations for new homes. Wavendon is more known regionally as the location of massive distribution centres than for being a Domesday Book village. This dilutes our sense of place and heritage within the heart of the village. I would like to suggest, that at an appropriate time, WPC consider (and likely involve the residents) that the traditional part of the village is given an enhanced identity such as 'Old Wavendon' or 'Church End, (Old) Wavendon'. This would appear on prominent place name markers, literature/official documents, and importantly postal addresses.</p> <p><u>No change - It was agreed that this suggestion should be investigated, and the Clerk was asked to contact Milton Keynes Council to seek help and guidance on this item.</u></p>	Clerk

<p>7.10 - (item 19.1 of minutes 15/03/21) - Construction Traffic – Cllr Thakker was concerned about construction traffic using Walton Road and particularly major safety issues with the blind double bend and asked what restrictions could be put in place to stop this practice continuing.</p> <p><i><u>It was noted that this is connected to the development at Wavendon Mews and this situation will be continually monitored.</u></i></p>	
<p>7.11 - (item 19.3 of minutes 15/03/21) - Cross End – Cllr Ostler was concerned about the damage to the grass verges caused by the house building.</p> <p><i><u>This issue has been reported to MKC and if the verges are not re-instated on completion of building work, then the problem will be reported to MKC Planning Enforcement Team by the Clerk.</u></i></p>	
<p>7.12 - (item 19.5 of minutes 15/03/21) - Fly Tipping – Cllr Hill advised that a large amount of soil had been deposited on the grass verge outside one of the properties in Cross End and asked the Clerk if he would raise this issue with MKC.</p> <p><i><u>Still to be investigated / reported to MKC by the Clerk.</u></i></p>	Clerk
<p>7.13 - (item 19.6 of minutes 15/03/21) - Farm Building – Cllr Hill raised a concern about some derelict farm building in Phoebe Lane and asked if the Clerk could take this issue up with the property owner.</p> <p><i><u>Still to be investigated / reported to MKC by the Clerk.</u></i></p>	Clerk
<p>7.14 - (item 17.1 of minutes 15/03/21) T&F Committee for a Green Agenda for Wavendon in response to the climate emergency.</p> <p><i><u>No change - Nominations are being sought for a small number of volunteers from Wavendon to join this Climate Change Group with members from Woburn Sands.</u></i></p>	

8. To discuss the Parish Council response to the SEMK – Strategic Urban Extension Development Framework Supplementary Planning Document Consultation taking place from Monday 8 February 2021 to 19 April 2021.

It was noted that the Parish Council response to this consultation has been submitted to MKC and a copy placed on the Parish Website.

Grateful thanks were given to Cllr Jamieson and all others for all their hard work in ensuring that the Parish Council response was completed on time and reflected to views of residents.

9. Notification received 31/03/21 from East West Rail advising that it had launched a 10-week consultation regarding the east west rail project connecting Oxford and Cambridge (via Bedford to Bletchley Marston Vale line) closing on the 9 June 2021.

EWR has delivered 250,000 copies of a pamphlet setting out the proposals for the future of EWR, which have direct and indirect impacts on our Parish. The pamphlet rather glosses over (literally) some of the more contentious issues. See more at www.eastwestrail.co.uk and at www.communityhub.eastwestrail.co.uk. Along with The Mayor of WSTC and Chairman of BBPC, WPC Chairman will be meeting will.gallagher@eastwestrail.co.uk in Woburn Sands on 19 April 2021.

A quotation has been obtained at £3,750 + VAT for consultancy services and it was agreed to appoint the same consultant to respond to this Consultation that was engaged on the SEMK Consultation. *All present agreed to this expenditure.*

A project meeting will be held with our Consultant as soon as possible.

It was noted that MKC have agreed to accept further comments on the SEMK Consultation up to the closure of the EWR Consultation.

10. To discussion the current Parish Councillor Vacancy.

Clerk advised that four people have expressed an interest in becoming a Parish Councillor and that he had advised three of them (to date) that face-to-face interviews will be arranged towards the end of May 2021, when Covid lockdown restrictions are further relaxed.

11. Correspondence:

	ACTION
<p>11.1 – Email received 16/03/21 from W&WFC requesting use of the Recreation Ground on 25th July 2021 to hold a charity tournament in memory of a former player.</p> <p>It was noted that the football club have made alternative parking arrangement away from Walton Road. <u>All present agreed to this request.</u></p>	
<p>11.2 - Email received 24/03/21 from PKF Littlejohn regarding the Annual Governance and Accounting Return for Wavendon Parish Council – 2020/2021. Clerk will be dealing with this as part of the internal and external auditing actions.</p>	
<p>11.3 - Letter received 24/03/21 from MKC advising of a New Premises Licence Application for FAB Living Limited, 99 Fitz Hugh Crescent, Eagle Farm South. <u>This was noted, no actions are required.</u></p>	
<p>11.4 - Email received 25/03/21 from MKC regarding Out of Hours contact details for the Parish Council. <u>No further actions are required as the contact details are on our website.</u></p>	
<p>11.5 - Letter received 07/04/21 from Crimewave Security Consultancy advising the services that they offer. <u>This was noted, no actions are required.</u></p>	

12. Planning:

	ACTION
<p>12.1 - 21/00534/DISCON – Details submitted pursuant to discharge conditions 16 (Tree Protection Plan), 22 (Tree Protection Plan East Roadworks & Drainage) 27 Highway Construction & Surface Material Layout at Land at Eagle Farm, Cranfield Road, Wavendon. <u>No issues were raised.</u></p>	
<p>12.2 - 21/00584/FULMMA - Variation of condition 1 (approved plans) attached to planning permission 18/02881/REM (Reserved matters application pursuant to outline planning permission 17/02328/OUT for approval of appearance, landscaping, layout, and scale of 9 dwellings) to allow for an additional single storey extension to Plots 8 & 9 at Land South of Wavendon Manor, Cross End, Wavendon. <u>No issues were raised.</u></p>	
<p>12.3 - 21/00731/FULMMA – Variation of condition 3 relating to application 19/01159/FULMMA to provide an alternative solution for highway works at Site at Stockwell Lane Farm, Stockwell Lane, Wavendon.</p> <p><u>Following discussion, the Clerk was asked to write to MKC stating that it is important that pedestrian use and safety on Stockwell Lane must be incorporated into any plans for the entrance to this site.</u></p>	Clerk
<p>12.4 - 21/00765/FUL – Construction of new dwelling and alterations to existing access at Long Acre, 38 Cranfield Road, Wavendon.</p> <p><u>Following discussion, the Clerk suggested that because of several concerns raised by some residents that he would contact MKC and ask for an extension to respond to this planning application until after the next Parish Council meeting.</u></p>	Clerk
<p>12.5 - 21/00779/PNHSE – Prior notification for single storey larger householder extension to the rear of the property at 63 Newport Road, Wavendon. <u>No issues were raised.</u></p>	
<p>12.6 - 21/00798/FUL – Two-storey and single storey rear extensions and single storey side extension with a first-floor roof terrace above at Wavendon House, Cranfield Road, Wavendon. <u>No issues were raised.</u></p>	
<p>12.7 - 21/00829/NMA – Non-material amendment to application 17/02483/REM as amended by non-material amendments 19/02782/NMA, 21/00081/NMA and 21/03086/NMA to change house type H417 Bradgate to house type H442 Kirkdale on plots 79 & 104 at Land West of Eagle Farm, South Lower End Road, Wavendon. <u>No issues were raised.</u></p>	

<p>12.8 - 21/00830/DISCON – Details submitted pursuant to the discharge of condition 18 (Interim Travel Plan) relating to application 15/02337/OUT at Land North and West of Wavendon Business Park, Ortensia Drive, Wavendon Gate. <u>No issues were raised.</u></p>	
<p>12.9 - 21/00844/FUL – Demolition of existing conservatory, construction of single storey side extension and addition of cladding on the existing rear extension at 18 Bellway, Wavendon. <u>No issues were raised.</u></p>	
<p>12.10 - 21/00875/DISCON - Details submitted pursuant to the discharge of condition 3 (Ground conditions assessment) relating to application 19/00035/FUL at Wavendon Service Area, Newport Road, Wavendon. <u>No issues were raised.</u></p>	
<p>12.11 - 21/00885/ADV – A strip advertisement hoarding (non-illuminated) measuring 12 metres wide and 3 metres tall at Former Wavendon Golf Centre, Lower End Road, Wavendon. <u>No issues were raised.</u></p>	
<p>12.12 - 21/00955/TPO - Notification of intention to remove failed limb, reduce overall crown by 4m, deadwood on Oak (T1); remove overall crown by 4m, deadwood on Oak (T2); sectional fell close to ground level on Oak with ivy on trunk (T3); reduce overall crown by 3m, deadwood on Oak (T4); reduce overall crown by 4m, deadwood on twin-stemmed Oak (T5) at Crabtree Cottage, Crabtree Lane, Wavendon. <u>No issues were raised.</u></p>	
<p>12.13 - 21/00983/DISCON - Details submitted pursuant to discharge of second part of condition 14 (Playing Field, Detailed Scheme) attached to planning application 20/02015/FUL at Land at Glebe Farm, Newport Road, Wavendon. <u>No issues were raised.</u></p>	
<p>12.14 - 21/00986/NMA – Non-material amendment to application reference 20/01841/REM for a realignment of the private drive serving plot nos. S231-S235 Realignment of plot nos. S231-S235 and a house type substitution within plot nos. 231 and 235 from a 'BROOKE' to a 'BURNS' house type at Wavendon Golf Centre, Lower End Road, Wavendon.</p>	
<p>12.15 - 21/00990/NMA – Non-material amendment to application 20/01841/REM for the re-siting of the electricity substation by central square to within the parking courtyard serving plot nos. N206-N210 and the relocation of 2 resultant displaced visitor parking spaces to entrance to parking courtyard serving plot nos. 192, 194-198 (resubmission of 21/00602/NMA) at Former Wavendon Golf Centre, Lower End Road, Wavendon. <u>No issues were raised.</u></p>	
<p>12.16 - 21/01004/CLUP - Certificate of lawfulness for the construction of a porch to the front at 20 Bellway, Wavendon. <u>No issues were raised.</u></p>	
<p>12.17 - 21/01038/EIASC - Residential led development with access from the A5130 Newport Road and the Bow Brickhill Road with land safeguarded for a new vehicular bridge crossing of the Railway. Development to comprise up to 1450 dwellings (use classes C2 and C3) a 3.0-hectare site for a primary school (use class F1) a 0.44 hectare for a mixed-use local centre (use classes C2, C3 and E) formal and informal open spaces including strategic planting, allotments, sports pitches, and children's play areas. Land within the site to be safeguarded for the extension of the H10 grid road, a relocated railway station for Woburn Sands and a MRT interchange at Land West of Woburn Sands and South of Wavendon, Newport Road, Wavendon, Milton Keynes.</p> <p><u>Following discussion, the Clerk was asked to write to MKC stating that any references to Newport Road being a Trunk Road should be removed as this road has been downgraded and is no longer the A5130.</u></p>	Clerk
<p>12.18 - 20/02466/FUL - Notification of an Appeal against REFUSAL for the demolition of an existing tennis court and the erection of 2 detached dwellings with garages, external parking, and associated works at Wavendon Cottage, 4 Cross End, Wavendon commencing on the 9 April 2021. <u>This was noted, no further actions required.</u></p>	

<p>12.19 - 21/00943/REM - Reserved matter application for the approval of access, appearance, landscaping, layout and scale in respect of 350 dwellings, neighbourhood play area, surface water attenuation, electricity sub stations, foul pumping station and discharge of conditions 12 (surface water disposal),14 (storm water drainage system),15 (foul water strategy) and 26 (open space including the neighbourhood play area) relating to application 14/01610/OUT at Land South of Church Farm, Walton Road, Wavendon.</p> <p><i><u>It was noted that the Clerk had obtained an extension to respond to this planning application until the 21 May 2021 for more time to prepare our response and to have further discussion at the Parish Council meeting on the 17 May 2021.</u></i></p>	
<p>12.20 - 21/01073/NMA – Non-material amendment to application reference 15/02768/OUT for updated house types to Plots 72, 73, 74, 75, 76, 77, 78, 79, 80, 81 and 82 only at Site South East of Elmswell Gate, Towergate, Milton Keynes.</p> <p><i><u>No issues were raised.</u></i></p>	
<p>12.21 - 21/01108/FUL - Proposed new double garage with a home office in roof with dormers and roof lights at 6 Cranfield Road, Wavendon. <i><u>No issues were raised.</u></i></p>	
<p>12.22 – 21/01109/REM - Reserved matters application for appearance, landscaping, layout, and scale pursuant to outline planning permission 18/00295/OUT for one detached dwelling at 20 Newport Road, Wavendon.</p> <p><i><u>It was noted that this planning application was only received today (19/04/2021) and will be included as an agenda item at the May 2021 Parish Council meeting.</u></i></p>	Clerk
<p>12.23 – 21/01140/NMA – Non-material amendment to application reference 20/03295/FUL for alterations to rooflights at 73 Newport Road, Wavendon.</p> <p><i><u>It was noted that this planning application was only received today (19/04/2021) and will be included as an agenda item at the May 2021 Parish Council meeting.</u></i></p>	Clerk
<p>12.24 - 20/02743/REM - Reserved matters approval pursuant to outline approval ref 14/00350/OUTEIS for landscaping pursuant to the whole of the site at Wavendon Golf Centre, Lower End Road, Wavendon.</p> <p><i><u>Notification received 19/03/21 from MKC that reserved matters planning permission had been granted.</u></i></p>	
<p>12.25 - 20/03224/DISCON - Details submitted pursuant to discharge conditions 12 (Levels), 18 (Boundary Treatment), 25 & 26 (Ecological Mitigation & Enhancement Plan) & 29 (Lighting) attached to application 14/00350/OUTEIS at Wavendon Golf Centre, Lower End Road, Wavendon.</p> <p><i><u>Notification received 25/03/21 from MKC that planning condition had been approved.</u></i></p>	
<p>12.26 - 20/03333/FULMMA - Regulation 3 application to vary conditions 1 (approved plans) and 11 (site levels plan) attached to planning permission 20/02015/FUL (Erection of all-through Primary (3FE) and Secondary school (6FE) with Nursery provision, Multi Use Games Areas (MUGAs), 3G pitch, parking, landscaping, and associated works) at Land at Glebe Farm South of A421 and North of Lower End Road, Wavendon.</p> <p><i><u>Notification received 25/03/21 from MKC that full planning permission had been granted.</u></i></p>	
<p>12.27 - 21/00109/FUL - Secure shed with associated screenings at St Marys Church, Walton Road, Wavendon.</p> <p><i><u>Notification received 06/04/21 from MKC that full planning permission had been granted.</u></i></p>	

<p>12.28 - 21/00249/DISCON - Details submitted pursuant to discharge condition 8 (Written Scheme of Investigation for archaeological mitigation following evaluation) attached to planning application 14/01610/OUT (part discharge) at Land South of Church Farm, Walton Road, Wavendon.</p> <p><i><u>Notification received 22/03/21 from MKC that planning condition had been approved.</u></i></p>	
<p>12.29 - 21/00277/DISCON - Discharge of conditions 4 (contamination) and 5 (drainage strategy) relating to application 17/02328/OUT at Land South of Wavendon Manor, Cross End, Wavendon.</p> <p><i><u>Notification received 31/03/21 from MKC that planning condition had been approved.</u></i></p>	
<p>12.30 - 21/00317/DISCON - Details submitted pursuant to conditions 11 (Detailed Glazing Specification) and 15 (Acoustic Fence) attached to planning application 18/01304/REM at Land North and West of Wavendon Business Park, Ortensia Drive, Wavendon Gate, Milton Keynes.</p> <p><i><u>Notification received 31/03/21 from MKC that planning condition had been approved.</u></i></p>	
<p>12.31 - 21/00354/FUL - Single-storey rear extension and single storey side extension link to detached garage at 7 Devereux Court, Glebe Farm, Milton Keynes.</p> <p><i><u>Notification received 06/03/21 from MKC that full planning permission had been granted.</u></i></p>	
<p>12.32 - 21/00391/DISCON - Details submitted pursuant to discharge Conditions 11 (cycle storage) 12 (remedial works) & 13 (electric charging) attached to planning application 19/02551/FUL at Land at Junction of Newport Road and Lower End Road, Wavendon.</p> <p><i><u>Notification received 14/04/21 from MKC that planning condition had been approved.</u></i></p>	
<p>12.33 - 21/00667/NMA – Non-material amendment to planning application 19/01632/REM (Revision to plots 110-114. Brickwork changed from Worcestershire Red to Minster Cream) at Land at Glebe Farm, Newport Road, Wavendon.</p> <p><i><u>Notification received 31/03/21 from MKC that non-material amendment had been approved.</u></i></p>	
<p>12.34 - 21/00829/NMA – Non-material amendment to application 17/02483/REM as amended by non-material amendments 19/02782/NMA, 21/00081/NMA and 21/03086/NMA to change house type H417 Bradgate to house type H442 Kirkdale on plots 79 & 104 at Land West of Eagle Farm South, Lower End Road, Wavendon.</p> <p><i><u>Notification received 16/04/21 from MKC that non-material amendment had been approved.</u></i></p>	
<p>12.35 - 21/00165/CLUP – Certificate of lawfulness for replacement of windows in front and rear dormers on listed building at 4 Wavendon House Drive, Wavendon.</p> <p><i><u>Notification received 31/03/21 from MKC that certificate of lawfulness proposed had been refused.</u></i></p>	
<p>12.36 - 21/00184/DISCON - Details submitted pursuant to discharge of condition 27 (Storm Water Drainage Design) attached to planning permission 13/02382/OUTEIS at Land at Glebe Farm, Newport Road, Wavendon.</p> <p><i><u>Notification received 19/03/21 from MKC that planning condition had been refused.</u></i></p>	
<p>12.37 - 21/00602/MNA – Non- material amendment to application 20/01841/REM for the re-siting of the electricity substation by central square to within the parking courtyard serving plot nos. N206-N210 and the relocation of 2 resultant displaced visitor parking spaces to entrance to parking courtyard serving plot nos. 192, 194-198 at Wavendon Golf Centre, Lower End Road, Wavendon.</p> <p><i><u>Notification received 23/03/21 from MKC that planning condition had been refused.</u></i></p>	

13. To discuss 106 Tariff Projects / Funding:

Notification received from MKC that payment had been made to WPC on the 7 April 2021 for Phase 1 projects.

Phase 1

- Funding for 4 editions of Wafas & Wallas.
- St Marys Green – Tree planting (already completed).
- Picnic tables for the Recreation Ground and replacement tree.
- 6 x Dog Bins for new development area (already installed).
- 6 x Additional Dog Bins for new development area.
- Replacement benches at the front of the Community Centre & St Marys Green.
- 4 x Parish Notice Boards for new development area.

Clerk to make recommendations for the purchase of the benches and picnic tables at the May 2021 Parish Council meeting.

Phase 2

- CCTV and Intruder Alarms – Community Centre.
- Outside Lighting – Community Centre.
- Extension of path from the side of the Community Centre to the MUGA.
- One defibrillator.

Phase 3

- One defibrillator.
- Replacement of Street Name Signs (i.e., Stockwell Lane etc.).
- New Village Welcome Sign.

Separate Project

- Replacement Bus Shelter on Newport Road – Some issues have been raised by MKC (Highways) on whether Parish Councils can have responsibility for bus shelters on the Highway and the Clerk is dealing with query. MKC Highways have been asked for a quotation to demolish the bus shelter and prepare the base for a new bus shelter.

Separate Project

- New fence for allotments and tree / hedge work at the Recreation Ground. Clerk will arrange a meeting with Town's Land Trust and the members of the allotments committee as soon as lockdown rules allow to agree the project with them.
- This will also incorporate required expenditure on new allotments sited within the new development area.

Separate Project

- Street Light survey has been completed on Walton Road and St Marys Green, waiting details of the survey from MKC so that this can be discussed and agreed by the Parish Council. CLERK TO ARRANGE A MEETING WITH MKC AND PARISH COUNCILLORS WHEN LOCKDOWN RESTRICTIONS HAVE BEEN RELAXED.

Task & Finish Committee for a working group working with Inspiring Futures Through Learning Trust (IFTLT) on community issues.

- A draft Community Access Agreement has been sent to the IFTLT for comments which will provide support for applying for grants (if required), to help develop the facilities. When formal agreement has been agreed with all parties this will be presented at a future Parish Council meeting for approval. It was noted that it may be necessary to seek advice from our solicitor.

14. To receive a progress report on the expansion of the existing and new Community Facilities.

- Dates to be arranged for quarterly meetings of the Community Centre Committee starting as soon as practical. Draft agenda being prepared by the Clerk.

14.1 - New Community Hub progress update:

- Work will commence on earth works / landscaping in early May 2021. With building work commencing in August 2021 with a target completion by May 2022. A budget will be prepared over the next two to three months and negotiations will start with MKC on the preparation of a lease.

The following question was asked by a member of the public at the March 21 PC meeting.

- Will members of the public be able to use the proposed electric charging points at anytime as most household do not have in built charging facilities available. It was agreed to investigate this request. Ongoing

14.2 - Reports Community Centre:

- Additional information received from our Solicitor regarding the drafting of the Sub-lease for the nursery. Clerk confirmed that he has arranged to contact Little Oaks Nursery during week commencing 26 April 2021 to resolve minor queries they have with the lease.
- List of outstanding issues and requests for quotations now been progressed by our contractor.
- Fire Extinguishers Annual Inspection / Service completed on 13/04/2021.
- Fire Safety Review – This was held on 13/04/2021. Recommendations are now being implemented as quickly as possible.
- Clerk advised that he was getting a quotation for consideration to have the conservatory roof insulated.

14.3 - Other Issues:

- Clerk is still in discussion with MKC regarding the Gas & Electricity Bills since the commencement of the lease for the former school on the 26 January 2020. As the bills are extremely high and that the heating system is old, we should commission an energy survey to establish if any savings could be implemented. Clerk to obtain costs for consideration.
- New premises licence covering the complete building approved by MKC.
- We do not have a disclaimer notice in the car park. Clerk to get quotation.
- Clerk is seeking permission from MKC regarding having an electric charging point installed in the car park.

15. To receive Financial Statements:

15.1 - Bank Statement: Balance as of 19th April 2021:

Community Account as of 31 March 2021:	£29,909.70
Less Cheques to be cashed – 101185, 101200, 101259, 101262, 101263, 101266, 101267	(£1,427.41)
Less New Cheques – 101264, 101268 - 101271, 101272, 101274 & 101275 plus S/O's & D/D's	(£8,847.54)

Total £19,634.75

Less Ring Fenced 106 funding balance for updating the Community Centre and former school building (£18,932.65)

Parish Funds Balance (£702.10)

Business Saver Account (Parish Funds)	£10,995.35
Business Saver Account (Ring Fenced Funds from Wavendon Cricket Club)	£2,830.01

Total £13,825.36

Business Saver Account (Mrs Robinson's Account) **£929.94**

15.2 - Payments:

<u>Cheque No.</u>	<u>Payee</u>	<u>Amount</u>
101264	JB Planning Associates - (SEMK Consultant Fee)	£3,060.00
S/O	Alan Kemp - (April 2021 Salary)	£640.00
101268	H M Revenue & Customs – (Tax & NI for Clerk)	£248.12
S/O	Robert Hill – (Caretaker Salary)	£201.50
101269	Alan Kemp – (Salary Arrears + Wavendon Voice leaflets)	£254.00
101270	WSTC – (Library Donation)	£500.00
101271	Mrs H Price – (Wafas & Wallas – April 2021 Edition)	£1,011.00
101272	JB Planning Associates - (SEMK Consultant Fee)	£2,220.00
101274	Vision ICT Ltd (Website Changes – Royal Tribute)	£126.00
101275	Elcam Property Maintenance Ltd – (Community Centre)	£438.00
D/D	BT – (Community Centre)	£59.99
S/O	EON (Gas) – Community Centre	£19.13
S/O	EON (Electric) – (Community Centre)	£69.80

15.3 - Receipts:

Business Premium Account – Mrs Robinsons Account – Interest	£0.02
Business Premium Account – Parish Council – Interest	£0.34
Business Premium Account – Parish Council – Community Centre Transfer	£10,000.00
Business Premium Account – Parish Council – HMRC – VAT Refund	£4,682.45

This expenditure was proposed, seconded, and carried unanimously.

15.4 – Budget Update – Clerk to re-issue the budget reflecting year end position as at 31/03/21.

15.5 – PAYE - Clerk confirmed that he had completed the annual year end activities for H M Revenue & Customs with regards to the PAYE system.

16. To discuss any Highway Issues:

16.1 - Clerk confirmed that he had asked MKC if they could restart the monthly meetings that were held before lockdown restrictions were introduced and was still waiting for a response. A list of all major projects and maintenance issues was emailed to MKC during week commencing 8 March 2021 asking for updates. Very disappointing that we have been unable to schedule monthly progress meetings again, but attempts will be made to obtain updates from MKC before the May 2021 Parish Council Meeting.

The list included the following issues that were raised at the PC meeting in February 2021.

- Drains blocked on Walton Road.
- Pot-hole on the double bend has been reported several times to MKC for repair.
- Regular flooding on Newport Road.
- When will MKC (Highways) be designing a traffic scheme for Walton Road following MKC Cabinet decision in January 2021 to implement a Low Traffic Neighbourhood?

Cllr Thakker suggested that the Parish Council should consider preparing a contingency plan just in case a scheme designed by MKC does not achieved the desired results for Walton Road. To be discussed again at a future Parish Council meeting.

- Clerk confirmed that he had again reported the street light problems on Walton Road under reference FS307013352 to MKC on 11 February 2021.

16.2 - (item 18.1 of minutes 15/02/21) - **Redway, Newport Road.**

- Cllr A Braddish confirmed that he has contacted MKC Planning Department and MKC Highways about serious Safety issues on part of the Redway on Newport Road and was waiting for an appropriate response from both departments. He asked if the Parish Council could contact MKC to seek a satisfactory response from both departments.

MKC have agreed to a site meeting when COVID lockdown measures are further relaxed.

16.3 - (item 18.3 of minutes 15/02/21) – **New Road Sign.**

- Cllr R Hill advised that a new road sign installed at Kings Close does not meet the standard that MKC adopt.

MKC have confirmed that the developer has been instructed to change the sign to the correct standard as soon as possible.

16.4 - **Newport Road Lay-by**

- When planning permission was granted on planning application reference 17/03125/FUL a condition was included that two additional parking spaces must be installed. As all the five properties are occupied there is a clear breach of planning approval. Clerk has reported this to Planning Enforcement and confirmation received that they will investigate.

17. Clerks Report / Local Issues:

17.1 – **NO CHANGE - Recreation Ground.**

- Amended Fields in Trust paperwork completed, now waiting return of a signed copy of the agreement. Promised return was in March 2021 as staff have been furloughed. Clerk confirmed that he had managed to get the Statutory Declaration signed by an independent solicitor and this will be returned to our solicitor together with the Fields in Trust agreement when their paperwork is received. This will enable the Recreation Ground to be registered with the Land Registry.

17.2 - NO CHANGE - St Marys Green Registration.

- This is now waiting completion by the Land Registry.

17.3 - Tree Work on the Recreation Ground.

- Work on the Ash and Oak trees have been completed. Clerk is obtaining a quotation to replace the Oak tree in September 2021.

17.4 – NO CHANGE - Footpath Phoebe Lane to Recreation Ground.

- Wavendon Volunteers are going to lay some gravel or sub-base in various areas entering the footpath and along this path when lockdown restrictions have been relaxed. Funded by a Ward Councillor Grant.

17.5 – NO CHANGE - Dog Waste Management.

- Clerk is updating the dog waste service agreement now that we have additional 5 dog bins installed and obtaining some stickers to advise who to notify should there be any problems.

17.6 - Christopher Welch Memorial Bench & Tree at Wavendon Tower.

- Clerk has been approached to ascertain how these memorials can be protected.

18. To review all Parish Council Legal and Procedural Documents:

Clerk to review / update the following documents in May / June 2021.

- Standing Orders
- Financial Regulations
- WPC & WCC (Roles & Responsibilities)
- Community Centre Financial Regulations
- Freedom of Information Act
- Parish Code of Conduit
- Parish Privacy Notice – Data Protection
- Councillor Privacy Notice – Data Protection
- Equality Policy
- Wavendon Recreation Ground Licence
- **New** – Wavendon Heights Playing Fields / Storage Facilities.

19. To conduct a Risk Assessment Review:

Clerk to update for review at the Parish Council meeting on the 17 May 2021.

20. To discuss the management of allotments located in the new development areas.

- Clerk will prepare an action plan following attending three Zoom training sessions run by BALC and the Allotment Society. This will help to establish what processes are involved in the management of the day to day running of the allotments.
- Clerk recommend that the Parish Council join the Allotment Association at £55 less a small discount which will give access to advice and contractual templates. All present agreed to this request.
- Meeting Paul VanGeete 19/05/2021 to agree actions.
- Eight people now on a waiting list.

21. Unitary Reports:

It was noted that no report was produced this month because of the forthcoming local elections.

22. Councillor Reports:

22.1 – Cllr Braddish stated that he was sure that **some anti-social behaviour was taking place on Stockwell Lane.** It was noted that Thames Valley Police will be made aware of this issue at the Community Forum meeting on the 24 May 2021 via Zoom at 7.00 pm.

22.2 – Cllr Jamieson asked if the Clerk would investigate whether the **Lime trees in the field opposite the Wavendon Arms are protected with tree preservation orders** and if not start the process for them to be protected.

22.3 – Cllr Braddish stated that the signs on the **redways are not adequate and believed that pedestrians are not protected enough from some cyclists.** This will be added to the list of issues for discussion and resolution with MKC Highways Department.

22.4 – Cllr Thakker again raised concerns on how the **hedgerow are being removed by developers** and **urged the Parish Council to be more forceful when responding to planning applications.**

22.5 – Cllr Oster stated that there is an **exit onto Lower End Road from one of the development sites and asked for this to be investigated.** Cllr D Hopkins agree to investigate with MKC.

22.6 - Cllr Oster stated that **motor cyclists have been causing disturbances around the former golf course site.** MKC to be approached for advice on how to deal with this problem.

23. To agree items for forthcoming agendas:

- Normal Agenda items.

24. Future Meetings:

The next two meetings of the Parish Council will take place on Monday the 17 May 2021 and Monday the 21 June 2021 commencing at 7.30pm in Wavendon Community Centre.

There being no further business the meeting closed at 9.14 pm.